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## Disaster and Climate Risk Reduction Project

### Call for Concepts: Raising Awareness in Rural Communities on Disaster Risk Management

#### APPLICANTS GUIDELINES

##### **Background:**

Moldova's economy, population, and environment are highly exposed and vulnerable to climate variability and change and different kinds of natural hazards, including drought, floods, severe weather, earthquakes, and landslides. Average annual losses from hydrometeorological hazards comprise around three percent of GDP (if the 2007 drought is factored into the annual average). They have a severe impact upon the rural population of Moldova, which makes up around 60% of the total and depends largely upon agriculture for their livelihood. Overall annual losses from geophysical hazards account for 0.9% of GDP. These primarily threaten infrastructure, homes, and public buildings.

The Moldova Disaster and Climate Risk Reduction Project, Phase II, is a 3 year project (October 2013 – September 2016), funded and implemented by UNDP. During the first phase of the project a gradual shift of focus from traditional disaster response towards a more comprehensive approach to Disaster and Climate Risk Management oriented at prevention and preparedness could be observed. Building on this, the second phase will put emphasis on developing disaster risk management capacities, raising awareness of the general population and policy- and decision makers and increasing the level of knowledge of practitioners.

The main objective of the 2<sup>nd</sup> phase of the project is to reduce disaster and climate risks in Moldova through the development of national and local risk management capacities. Outputs in support of this objective are as follows:

1. *Coordination, planning, and monitoring capacities enhanced to execute the National Disaster Risk Management Strategy*
2. *Key stakeholders and society have improved DRR awareness and knowledge, as well as strengthened ability to develop own capacity*
3. *Regional and Local level risk management replicated and upscaled in Moldova*

The main implementing partners of the Project are the Civil Protection and Emergency Situations Service of the Ministry of Interior and its affiliated training centers, Ministry of Environment, Ministry of Health, Crisis Medicine Training Center, Ministry of Education, LPAs, NGOs and CBOs. Civil Protection and Emergency Situations Service has three training centers located in Chisinau, Balti and Cahul. They

provide educational courses to representatives of the Local Public Authorities, state institutions, private companies, school management and teachers, etc. In order to diversify the target groups and approaches used by the training Center the Project has hired an International Consultant to develop curricula on Community Disaster Risk Management and to conduct in July 2015 the Training of Trainers for the personnel of the training centers and representatives of the community NGOs. The main objective of both interventions is to foster the cooperation between the training centers of the Civil Protection and Emergency Situations Service and NGOs active on the local level

The proposed Call for Concepts seeks for the NGOs working on the district level, working in the area of environment, sustainable development, disaster and climate risk reduction and interested to further integrate the disaster risk management into their area of activity. Based on the current Call for Concepts up to 8 NGOs representing different regions of the country will be selected. The selected NGOs will be invited to participate in the Training of Trainers (ToT) to be conducted in September 2015. After the ToT each participating NGO will have the possibility to submit a detailed Project Proposal on Raising Awareness in Rural Communities on Disaster Risk Management, to be further considered for financing. Four winning proposals, selected on competitive basis will be supported for the implementation during the period of October - November 2015.

The applicants are strongly encouraged to disseminate the experience among several communities in the district and establish the partnership with the Civil Protection and Emergency Situations Services on the regional level.

#### **Eligibility Criteria:**

The current call is a competitive process, open to national, legally registered NGOs working on environment, sustainable development, disaster and climate risk reduction on the district level. The applicants should:

- Have experience in implementation of small and medium scale projects on regional, district and/or community level (social, environmental, sustainable development, etc.).
- Have proven experience of work in communities prone to disasters.
- Have experienced pools of trainers and/or community facilitators as a part of implementation team.
- Have strong interest in introducing disaster risk management and reduction on organization's development agenda.
- Demonstrate strong interest and willingness to cooperate with the Civil Protection and Emergency Situations Services in the district.
- Implement the major project activities in the communities during October-November 2015.

**The main objective** of the current Call is to increase the capacities of the regional NGOs to work in the area of the disaster risk management on community level.

The selected NGOs will be trained in the concepts of community disaster management.

Trained NGOs will be able to further work on the community level and transfer the knowledge obtained for communities from the regions/districts/communities they work at. The global practice shows that no community can manage disasters perfectly. To strengthen the communities and get prepared to potential disasters, education should be an integral part of the community process. The ultimate goal is to reduce the disaster impact on community level by strengthening the capacities and knowledge of local communities.

The following topics will be covered during ToT, scheduled for September, 2015:

- Disaster Management Concepts
- Disaster Management Laws and Regulations
- Risk Assessment
- Drought
- Flood
- Severe weather
- Fire
- Other Hazards
- Development and Disaster Reduction

Each module will contain the materials for participants, guidance for the trainers, so that the participants will have the specific knowledge and skills necessary to provide the training to communities. Each module can be used as a stand alone training with the duration of up to 2 hours.

**Regional NGOs working in the area of environment, sustainable development, disaster and climate risk reduction, are invited to apply with the Concepts for the current call with the main objective to organize educational activities in communities (villages) from the district they work in based on the knowledge and tools to be provided during Training of Trainers.**

**Budget and co-financing:**

The maximum amount for each grant should not exceed the limit of USD 1,500. The applicant is required to ensure at least 10% of co-financing, from total project proposal cost which can be both in cash and in-kind.

**Duration:**

The duration of each grant project should be not more than two months obligatory, having the major activities during the week which marks the International Day for Disaster Risk Reduction (October 13, 2015).

List of documents to be submitted by the potential applicant:

1. **Intention letter (stating the interest in applying for this grant and providing relevant information on the partnerships with key stakeholders to be established or enhanced, as well as the replication potential of the piloted initiative)**
2. **Concept (according to the format presented in Annex 1)**
3. **Documents certifying the status of the organization: Certificate of Registration and Statute.**
4. **CVs of the project team (administrative and experts)**
5. **Additional attachments (not more than 10 pages) including endorsements of the proposed project, funding commitments, confirmation of previous experience.**

**Application procedure:**

The documents can be sent either by electronic mail at **tenders-Moldova@undp.org**, or by post, or delivered physically in a sealed envelope to the following address: **UNDP Moldova, 131, 31 August 1989 Str., MD-2012, Chisinau, Republic of Moldova. Attention: Registry Office/Procurement.**

Applications sent by fax will be rejected. Incomplete applications shall not be examined. Applications sent by e-mail should not exceed 5 MB in size. Applications larger than 5 MB should be split into several messages and each message subject should indicate “part x of y” besides the marking mentioned in the announcement and the solicitation documents. All electronic submissions are confirmed by an automatic reply from tenders-Moldova@undp.org. If you do not receive a confirmation by email, please, contact UNDP Moldova Registry Office by phone +373 (0) 22 220-045.

For additional information on the application process, please contact Ms. Ecaterina Melnicenco by e-mail at [ecaterina.melnicenco@undp.org](mailto:ecaterina.melnicenco@undp.org) or Ms. Ecaterina Chistruga by e-mail at [ecaterina.chistruga@undp.org](mailto:ecaterina.chistruga@undp.org)

**Deadline for submission of proposals: 26 August 2015, 4.30 PM (GMT +2). Applications received after the deadline will not be considered.**

### Annex 1: Project Concept Template

**A. Project Concept: Title**

**B. Information about the Applicant**

<b>NGO name:</b>	
Address:	
Date of registration:	
<b>Contact person:</b>	
Position:	
Phone:	
Fax:	
Email:	
<b>Bank data (MDL):</b>	
Bank Name:	
Account number:	
Bank address:	

<b>Responsible person (on behalf of the organization)</b>	<b>Name:</b>
	<b>Position:</b>
Signature:	
Stamp	

**C. Relevant experience of the applicant**

(List up to three recent projects relevant to this call)<sup>1</sup>:

Project title (1):		Area of work:		
Main objectives and results of the project				
Geographical area	Budget (indicate currency)	Role in the project: Coordinator, co-applicant, affiliated entity	Donors	Period of implementation

Project title (2):		Area of work:		
Main objectives and results of the project:				
Geographical area	Budget (indicate currency)	Role in the project: Coordinator, co-applicant, affiliated entity	Donors	Period of implementation

Project title (3):		Area of work:		
Main objectives and results of the project:				

<sup>1</sup> Describe previous organization's experience within the disaster risk reduction and management activities, including (if any) cooperation with the Civil Protection and Emergency Situations Service.



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Geographical area	Budget (indicate currency)	Role in the project: Coordinator, co-applicant, affiliated entity	Donors	Period of implementation

#### D. Project Concept

<b>Project summary</b>	<i>This section provides the rationale and background of the project, as well as the proposed approach (up to 1.5 pages).</i>
<b>Specific objectives of the projects (up to three):</b>	<i>State up to three objectives which will be achieved by this project.</i>
<b>Period of implementation:</b>	<i>The period of implementation should fall into the period October-November, 2015</i>
<b>Personnel, trainers and experts involved:</b>	<i>Please list here the persons to be involved in the project implementation and indicate their role. Do not forget to attach CVs (no special format) to the information package.</i>
<b>Expected results:</b>	<i>State the results, which will be achieved in the project.</i>
<b>Geographical coverage:</b>	<i>Please list here the localities you plan to involve.</i>
<b>Indicative activities:</b>	<i>Please list here the activities you plan to execute to achieve the objectives of the project.</i>
<b>Target groups:</b>	<i>Indicate the primary target groups, their size</i>
<b>Partnerships:</b>	<i>Describe the partnerships you plan to establish</i>
<b>Involvement of women, youth, vulnerable groups</b>	<i>Describe here how you plan to involve vulnerable groups, women, youth.</i>
<b>Communication and replication of project results</b>	<i>Please describe how you would communicate the goals, activities and results of the project with local authorities, civil society actors and other key stakeholders at national and regional level.</i>
<b>Sustainability</b>	<i>Indicate means of ensuring the initiative's sustainability</i>
<b>Estimative budget and co-financing</b>	<i>Please indicate the indicative budget you will need for the implementation of activities. The budget per project should not be more than 1,500.00 USD. At least 10% of co-financing (can be in-kind) should be provided by the applicant.</i>





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